

# In-Network Contractor Enrollment Process

## Phase 1



### Complete Pre-Enrollment Form

Contractor will complete and submit form via [Monday.com](http://Monday.com).

At this time, the contractor can select their preference to either participate in a live training webinar or the on-demand training webinar.

### CRH Account Invite

Upon meeting all eligibility requirements, the CRH Program team will provide the contractor with an enrollment link to create a company account in the program database.

### Create CRH Account

Contractor will complete the final enrollment step by creating a SCE CRH account. Upon creation of the SCE CRH account, the organization will receive a Contractor ID. This ID is required for employees of the organization to create their own user accounts.

Step 1

Step 2

Step 3

Step 4

Step 5

### Complete Training

Contractor will register for and complete their preferred online training method.

#### Live Training Webinar

Contractor will automatically receive credit upon attendance.

#### On-Demand Training Webinar

After viewing on-demand video, contractor will complete the Contractor Training Quiz to receive credit.

### Contractor Participation Agreement

Contractor will review and sign the Contractor Participation Agreement in order to be included as an in-network contractor.

# In-Network Contractor Workflow

## Phase 2



### Client Account

The contractor will assist the client in creating the account and complete the online pre-qualification form, as needed. The client will submit the required paperwork for liability review and approval.

### Submit Paperwork

The contractor will submit the paperwork required for rebate review.

Step 1



### Obtain Client

The clients may approach the contractor with knowledge of the program. The contractor may also share the CRH opportunity with the clients.

Step 2



Step 3



### Complete Panel Work

The contractor will obtain the pre-qualification ID from the customer, claim the project in the database, and complete the panel work.

Step 4



Step 5



### Rebate Review

It is an estimated 2-week turnaround time for rebate review and approval.