

SDG&E Pre-Owned EV Rebate Program

**Sample Supporting Documents** 

Last Updated: Apr 17, 2024

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## **Document #1: Driver License**

A copy of the applicant's current (not expired) California driver license should be submitted for proof of residency. Please ensure all edges of the license are visible and all text is legible in your photo or scan.



# Document #2: Purchase or Lease Agreement

#### If you purchased from a dealership or vehicle retailer:

- This is a legally binding contract that was signed at the dealership before taking delivery of your vehicle. It stipulates the terms of purchase or lease. It may be on carbon paper or maybe a digital copy.
- You must submit a complete, clear and legible scan/photo with all pages present.
- You must submit a final copy (executed and signed). Note: Review or pro-forma copies arenot accepted. If you do not have the final copy, request it from your dealership or leasingagency.
- The date of purchase or lease shall be the date listed on the purchase or lease contract.
- You must submit one of the following documents as a complete purchase/lease agreement:
  - **Sample A**: Purchase or Lease Agreement
  - Sample B: Vehicle Configuration AND Final Price Sheet, if applicable

#### If you purchased from a private party seller (such as a person-to-person sale):

- If your vehicle was purchased from an individual in a private party sale, you must submit acopy of your Certificate of Title (pink slip) listing the new owner's information in place of anagreement.
  - **○** Sample C: Certificate of Title
- If the vehicle was purchased from an individual in a private party sale, but a bank or creditunion holds the Certificate of Title, you must submit an Electronic Lien and Title documentand your signed loan agreement.
- If purchased in a private party sale and not purchased from a registered dealer, the TransferDate on the new owner's Certificate of Title shall be considered the date of purchase. Forprivate-party sales, if the transfer date is missing from the Certificate of Title, additional documentation may be required to confirm your purchase date.

### Sample A: Purchase Agreement or Lease Agreement

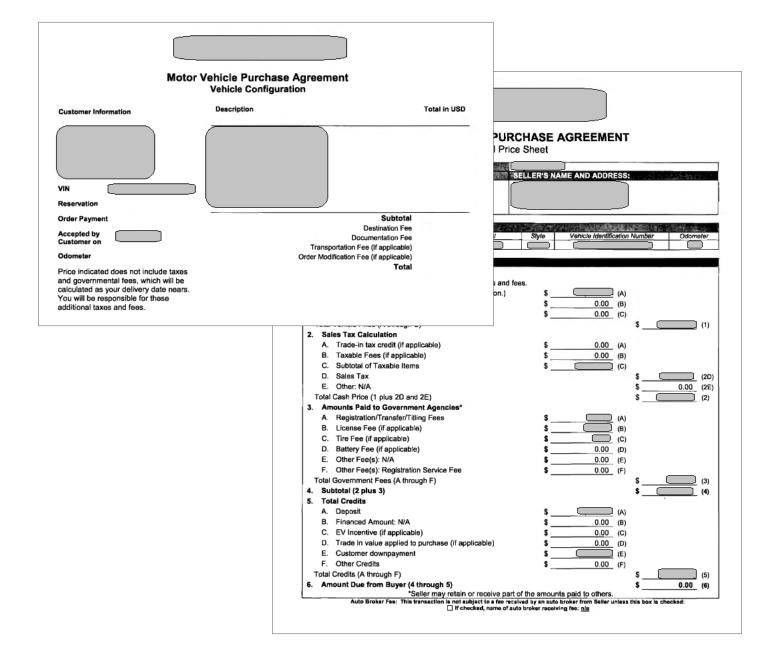
Scan all pages of your signed purchase/lease agreement and combine them into one file. All sections, signatures, and pages must be present and legible. This can be a carbon copy or a digital copy from your dealership.

ealer Number		Contract Number	R.O.S. Number	Stock Number
Buyer Name and Add Including County an			ne and Address inty and Zip Code)	Seller-Creditor (Name and Address)
u, the Buyer (and Co-	-Buyer, if any),	may buy the vehicle below for cash	or on credit. By signing this contract, yo	u choose to buy the vehicle on credit under the agreeme
the payment schedule	e below. We w	e to pay the Seller - Creditor (sometir ill figure your finance charge on a dai	nes "we" or "us" in this contract) the Am ily basis. The Truth-In-Lending Disclosu	nount Financed and Finance Charge in U.S. funds according to below are part of this contract.
Used Year	/loc	del Odometer	Vehicle Identification Number	Primary Use For Which Purchased
Used				Personal, family or household unless otherwise indicated below.
ANNUAL PERCENTAGE RATE The cost of your credit as a yearly rate.	FEDERAL FINANC CHARG The doll amount t credit w cost you	Fin d P  The nt of he credit ided /ill to your or you	URES  Of lefts  ount y lotal sale  Price  ount y lotal sost of left, if  as your ledt, if  your ledt.  \$\$  \$\$  \$\$  \$\$  \$\$  \$\$  \$\$  \$\$  \$\$	STATEMENT OF INSURANCE NOTICE. No person is required as a condition of financ the purchase of a motor vehicle to purchase or negotiate a insurance through a particular insurance company, agent broker. You are not required to buy any other insurance obtain credit. Your decision to buy or not buy other insurance will not be a factor in the credit approval process.  Vehicle Insurance  Term Premiu S. Mas. S. N/A
YOUR PAYMENT SCH	EDULE WILL E		(e) m an estimate When Payments Are Due:	Mos. \$ N/A   Injury   S   Mos. \$ N/A
One Payment of	N/A	N/A	N/A	verty Damage \$   Limm   Mos. \$ N/A
One Payment of	N/A	N/A	N/A	Total value Ins Premiums \$ N/A
One Payment of	N/A	N/A	Monthly beginning	UNLESS A CHIPTON MICLUDED IN THIS AGREEMENT FOR PUBLIC LIABILITY ON PARAGE IS PROVIDED BY THIS AGREEMENT YOU may buy the physical damage insurance this contract requirements.
		\$		from anyone you choose who is acceptable to us. You are required to buy any other insurance to obtain credit.  Buyer X
One final payment	N/A	N/A	N/A	Co-Buyer X Seller X
repayment. If you pay early, ecurity Interest. You are giv	you may be charg ring a security inter this contract for mo		N/A arge of 5% of the part of the payment that is late.  ment, default, any required repayment in full before	Agreement to Arbitrate: By signing below, you agree that, pursu to the Arbitration Provision on page 7 of this contract, you or we relect to resolve any dispute by neutral, binding arbitration and not a court action. See the Arbitration Provision for additional information concerning the agreement to arbitrate.  Buyer Signs X  Co-Buyer Signs X

#### Sample B: Vehicle Configuration and Final Price Sheet

If you purchased your vehicle from a retailer that provides you a Vehicle Configuration and Final Price Sheet as your Motor Vehicle Purchase Agreement, both documents shown below must be submitted together to create a complete purchase agreement.

Your Vehicle Configuration must list your VIN and the date "Accepted by Customer on" to be considered complete. If your Vehicle Configuration is missing the date "Accepted by Customer on" we may accept a copy of your signed Motor Vehicle Purchase Agreement Terms and Conditions or your Delivery Declaration.



#### Sample C: Certificate of Title

Your Certificate of Title (pink slip) copy must show the entire document, be unsigned, and must list the applicant's name and address.



# **Document #3: Proof of Vehicle Registration**

- To provide proof of vehicle registration you may submit either your registration card from the Department of Motor Vehicles (DMV) or a valid temporary registration from your dealership.
- Your registration card is the document you receive in the mail from the DMV along with yourannual license plate sticker.
- Your temporary registration, called the "Used Vehicle Dealer Notice", is often folded up and taped to your windshield by the dealership. If submitting the temporary registration, be sureto unfold the document so all edges of the document are included.
- Your vehicle must be registered to your current, residential SDG&E address and yourregistration document must be valid.
- **Note**: If the address on your registration is not your current, residential SDG&E address, we do not accept Change of Address forms from the DMV. You must get an updated registration card listing your current address to be eligible.
- Your document must be a complete, legible scan or photo with all details visible.

#### Sample D: Registration Card



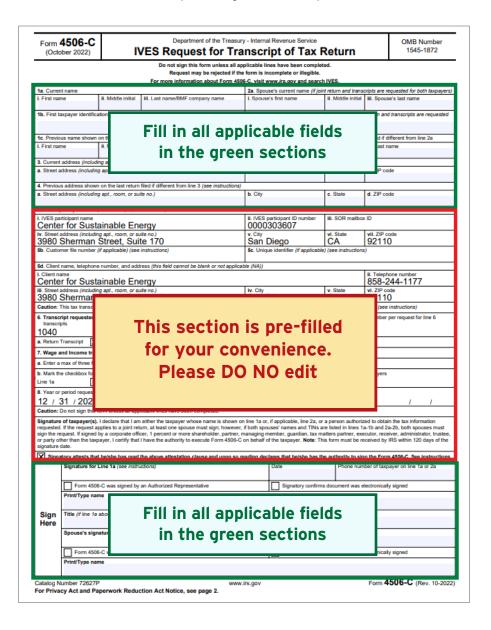
### Document #4: IRS Form 4506-C

(if applying for Rebate Plus via Income Verification)

#### Sample E: IRS Form 4506-C

Note: This document only needs to be submitted if applying for Rebate Plus and not enrolled in one of the qualified public assistance programs listed on **Page 11**.

- The prefilled version of this form will be provided to you during the application process. You can also download a copy of this document <u>here</u>.
- · All sections in green must be filled out.
- Please submit a complete, legible scan or photo with all details visible.



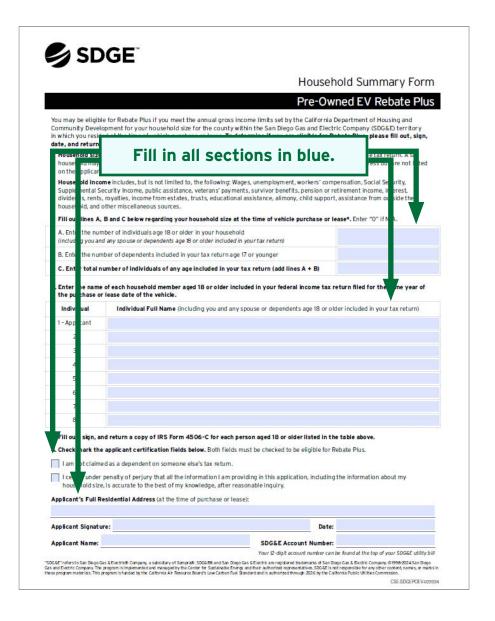
# **Document #5: Household Summary Form**

(if applying for Rebate Plus via Income Verification)

#### Sample F: Household Summary Form

Note: This document only needs to be submitted if applying for Rebate Plus and not enrolled in one of the qualified public assistance programs listed on **Page 11**.

- The prefilled version of this form will be provided to you during the application process. You can also download a copy of this document here.
- · All sections in green must be filled out.
- Please submit a complete, clear, and legible scan/photo with all details visible.



## Document #6: Public Assistance Program Enrollment Document

(if applying for Rebate Plus via Enrollment in a Qualified Public Assistance Program)

Note: This document only needs to be submitted if applying for Rebate Plus and enrolled in one of the qualified public assistance programs listed below.

# Applicants enrolled in a qualifying state or federal program must submit a document that, at a minimum, provides:

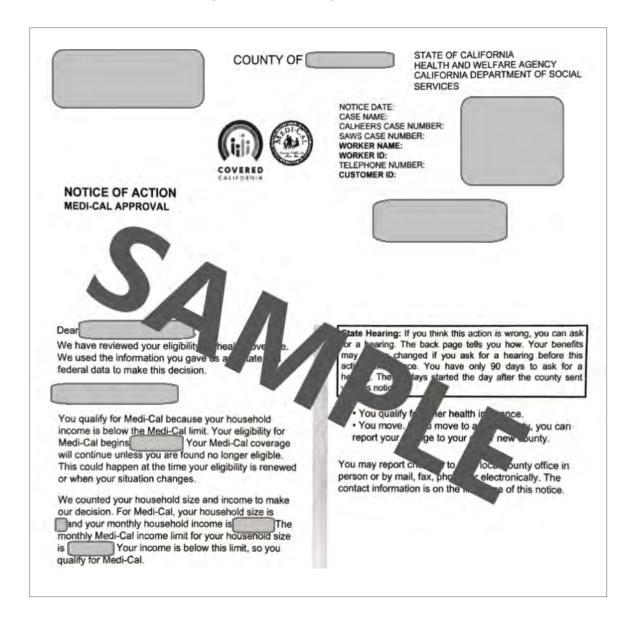
- Applicant name as the person receiving the benefit
- Name of the qualifying program (see list below)
- The government entity (state or tribal) or the managed care organization that issued the document
- An issue date within the last 12 months or a future expiration date beyond the date of application submission.
- \*Applicants with applications and supporting documents submitted on or after the eligible date listed on
  the <u>Program Requirements page</u> may qualify for Rebate Plus by providing their Drive Clean in the
  San Joaquin Replace Program approval letter that confirms their verified household income is 80% or
  less of the Area Median Income (AMI) for the applicant's county.
- See Page 12 for details on acceptable Medi-Cal supporting documents.
- See Page 13 for a sample of the approval letter for San Diego Clean Cars 4 All.

### Rebate Plus Qualifying State and Federal Programs

- Dureau of Indian Affairs General Assistance: <u>benefits.gov/benefit/801</u>
- CalFresh/SNAP (Food Stamps): benefits.gov/benefit/1228
- CalWorks (TANF)/Tribal TANF: benefits.gov/benefit/1229 & benefits.gov/benefit/627
- Head Start Income Eligible (Tribal Only): benefits.gov/benefit/1899
- ◆ Low Income Housing Energy Assistance Program (LIHEAP): benefits.gov/benefit/1540
- Medi-Cal (Income Qualified Medi-Cal Only): benefits.gov/benefit/1620
- Medi-Cal for Families (Healthy Families A&B): <u>dhcs.ca.gov/services/Pages/Medi-CalPremiumPayments.aspx</u>
- San Diego Clean Cars 4 All (CC4A): sdcc4a.org/Clean\_Cars/
- Supplemental Security Income (SSI): benefits.gov/benefit/4412
- Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) benefits.gov/benefit/2041

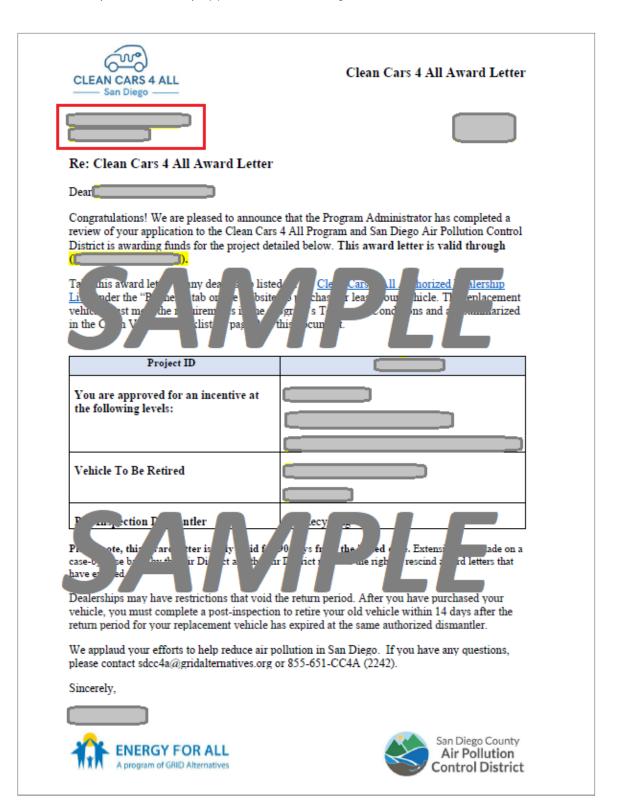
#### Sample G: Income-Qualified Medi-Cal Notice of Action Approval Letter

Applicants submitting proof of enrollment for income-qualified Medi-Cal must provide the Notice of Action Medi-Cal Approval Letter that confirms they were income verified within the last 12 months. We do not accept health insurance membership cards for this requirement.



#### Sample H: San Diego Clean Cars 4 All (CC4A) Approval Letter

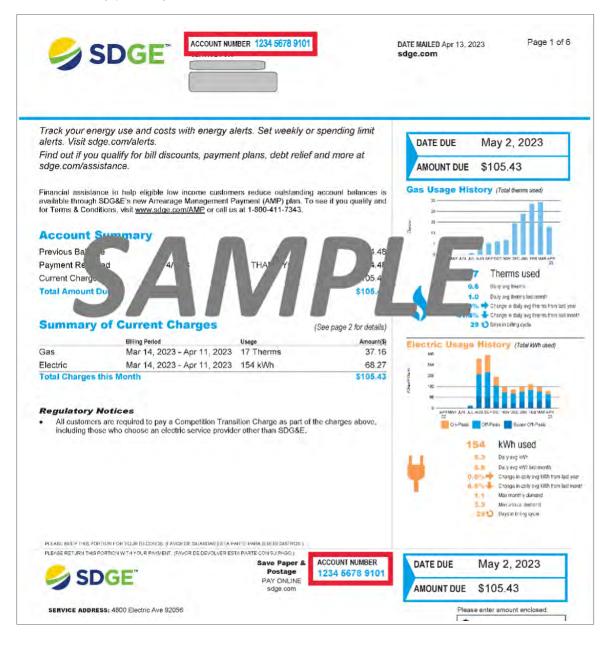
Applicants submitting proof of enrollment for San Diego Clean Cars 4 All must provide the approval letter that confirms they were recently approved for San Diego CC4A.



### Document #7: SDG&E Bill

#### Sample I: SDG&E Bill

- During the application review process, you may be asked to submit a copy of your SDG&E electric bill.
- If this is requested, please submit a recent copy of all pages of your SDG&E Bill displaying your SDG&E Service Account Number (the 12-digit number found at the top of your SDG&E bill), service address (matching your registration address), and a date.



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